Library online catalog

Institut Mines-Télécom Business School
Télécom SudParis
9 rue Charles Fourier
91011 Evry Cedex France

<u>Contact</u> : mediatheque@imtbs-tsp.eu

<u>Website</u> : http://mediatheque.imtbs-tsp.eu/

Searching the catalog

(You can set the English language at the bottom left of the page)
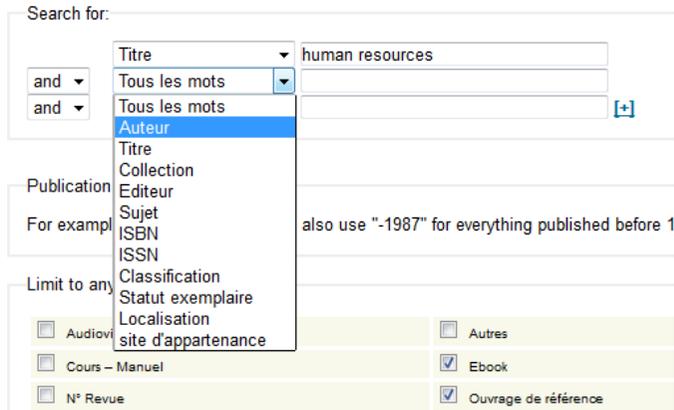
Simple search

- With the **search bar**, your search is done on **all words of the bibliographical details** with the **boolean operator AND** by default.

- **Drop-down lists** to choose **a more precise field** (author, subject…) and **to select a site** (Evry…)

Advanced search

- Click on "Advanced search" under the search bar.
- You can **combine different search criteria** and choose the appropriate boolean operator.
- The search can be **restricted to document types, language…**

New books

New books lists are in the **left zone**, with the possibility to **refine results.**

Searching the catalog

Results

- **Number of results** under the search bar with the **RSS** icon to **subscribe to your search flux**

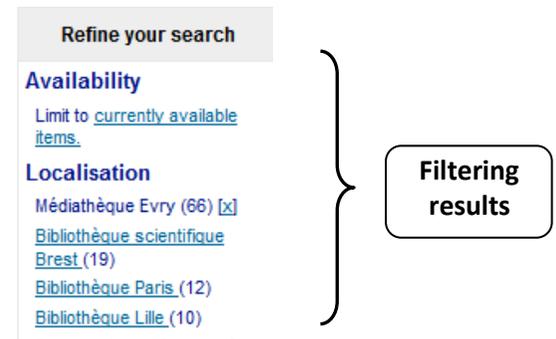

"php" returned 195 results.

- **List of documents** in the **middle zone** with information concerning their availability (status, localisation…)

Availability   Localisation   Shelfmark

- Possibility to **refine your search** in the left zone by **filtering your results** with **various criteria** : availability, localization, type, date…

Filtering results

Searching the catalog

Click on the document's title to get details :

   - Complete bibliographical details

   - **Rebound on linked terms** (author, subject…) to **restart a search**

   - Underneath, information about **the document's copies** : number of copies, localisation, shelf mark, status (available or not), date of return if borrowed.

- You can **locate documents** with **shelf marks** ("cote") on books, according to the library **classification scheme**.
- The functionality "**Parcourir l'étagère**" allows you to visualize **similar documents** as your search (similar shelf marks)

Call Number
2.2150-ULL (Browse Shelf)

Cart ("Panier")

List of documents that you wish to **select** during your search session (to save for future sessions, use the "Lists" functionality in your reader account)

- **"Add to cart"** from the results :

Webmaster in a nutshell / Stephen Spainhour and Robert Eckstein

Edition : 3rd edition
Publication : Cambridge : O' Reilly, 2002
Description : 1 vol. (XIV-561 p.) : couv. ill. en coul. ; 23 cm
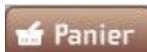
Empruntable: TEM & TSP Evry[2.21-SPA] (1).
Actions: ⊞ Add to Cart

- - **Or tick** the chosen document(s) then "Add to cart"

Select All   Clear All   ✎ Unhighlight   Add to: [▾] Save

☑   Professional **PHP**6 / Ed Lecky-Th [Cart] , Steve

- Click on the **"Panier" icon** : 🛒 **Panier**

You can **mail, print or import** in a bibliographical management software **your results** :

Your Cart
🔍 More Details   ✉ Send   ⬇ Download   🖨 Print   🗑 Empty and Close   ⊠ Hide Window

Select All   Clear All | Selected items : Remove | Place hold

Reader account ("Compte lecteur") 👤

Click on the **reader account icon** (from the website or the catalog) 👤
Then click on **the link for IMTBS-TSP readers** so that you can identify with **your usual computer ID :**

> **Choix du mode d'authentification**
> Sorry, your session has timed out. Please log in again.
>
> Vous êtes lecteur de Télécom SudParis ou Télécom Ecole de Management : utilisez le bouton de connexion ci-dessous pour vous authentifier
>
> 👤
> Local Login

Renewing a loan

Once authentified, you can access the **list of your current borrowings.**
Click on "**Renew**" to **extend your loan** and to avoid late penalties

Renew
Renew
(1 of 2 renewals remaining)

Reserving a document

If the book you're looking for is already borrowed, you can **reserve it from the catalog**. An e-mail will be sent to you when it is available

   - From the **bibliographical details**, click on "**Place hold**" in the **right zone** :

   ☑ Place Hold
   🖨 Print
   🛒 Add to Your Cart
   ⊞ Save to Your Lists

   - From the **search results general list**, tick the document and then click on "**Place hold**" :

Select All   Clear All   ✎ Unhighlight   Add to: [▾] Sav[e]   ☑ Place Hold

☑ 161.   **Swing** : la synthèse / Valérie Berthié,... Jean-Baptiste Briaud,... ; préf. Gilles

Purchase suggestion

Do not hesitate to give us your suggestions for purchase by clicking on "**Purchase suggestion**":

Not finding what you're looking for?
Make a purchase suggestion

Reader account ("Compte lecteur") 👤

Lists ("Listes")

Lists are made of **bibliographical references that you selected** during your searches and can be **private or public** (contrary to the basket, they are saved for future sessions)

You can **feed and create a list** from your search results : **tick** the document, then "**Add to**", then "**Save**" :

Select All   Clear All   ✎ Unhighlight   Add to: [CSR ▾] Save

☑ 1   **Global perspectives on corporate governance and CSR**

Publication : Farnham, Surrey, England : Gower, cop. 2009
Description : 1 vol. (XXII-341 p.) : ill, couv. ill. en coul. ; 25 cm

Empruntable: TEM & TSP Evry[10.24 ARA] (1).
Actions: Save to Lists   ⊞ Add to Cart

⭐ **Listes**   The "**Listes**" icon allows you to manage your own lists ("Mes listes") and to consult public ones

Lists

Your Lists	Public Lists

📄 New List

List Name	Contents	Sort by	Type		
CSR	4 item(s)	title	Private	🗐 Edit	✕ Delete

From the lists, you can **reserve** a book, **mail, print or import** in a bibliographical management software the references :

Lists → CSR
Select All   Clear All   ☑ Place Hold   ⬇ Download List   ✉ Send List   🗐 Edit List   ✕ Delete List   🖨 Print List

Comments ("Commentaires")

Feel like sharing your readings? You can leave a comment on the book you just read (readable after being moderated by a librarian):

Holdings (1)	Title Notes	Comments

There are no comments for this item.

Post or edit your comments on this item.